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## **St. Lucie County's Property-Assessed Clean Energy (PACE) Program Application**

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**SECTION A: PROGRAM DESCRIPTION**

St. Lucie County's Property-Assessed Clean Energy (PACE) program provides 100% upfront financing for the installation of "Qualifying Improvements" that are affixed to a building, facility or structure located upon and part of the Assessed Property and constitutes an improvement as defined in Florida Statute 163.03.

The St. Lucie Board of County Commissioners created the "St. Lucie County Sustainability District" and Property-Assessed Clean Energy (PACE) program through Ordinance 10-025.

St. Lucie County's PACE program is administered by the Solar and Energy Loan Fund (SELF) of St. Lucie County, Inc., a non-profit Community Development Financial Institution (CDFI) certified by the U.S. Department of the Treasury.

The St. Lucie County's PACE program is financed by Inland Green Capital, LLC.


**SECTION B: ELIGIBLE PROPERTIES**

- ✓ Non-Residential Properties, including: Commercial; Agricultural; Industrial; Institutional; and, \*Non-Profits (pending final authorization from Inland Green Capital, LLC.);
- ✓ Residential Properties, including Single-Family and Multi-Family.

Note: PACE cannot be used for new construction or public buildings and facilities.

**SECTION C: QUALIFYING IMPROVEMENTS**

There are three (3) general types of Qualifying Improvements, including: (1) Wind Resistance; (2) Energy Conservation and Energy Efficiency; and, (3) Renewable Energy Alternatives.

<b>WIND RESISTANCE</b>	<b>ENERGY CONSERVATION AND ENERGY EFFICIENCY</b>	<b>RENEWABLE ENERGY ALTERNATIVES</b>
<p>Including, but not limited to:</p> <ul style="list-style-type: none"> <li>✓ Improving the strength of the roof deck attachment;</li> <li>✓ Creating a secondary water barrier to prevent water intrusion;</li> <li>✓ Installing wind-resistant shingles;</li> <li>✓ Installing gable-end bracing;</li> <li>✓ Reinforcing roof-to-wall connections;</li> <li>✓ Installing storm shutters; or</li> <li>✓ Installing opening protections.</li> </ul>	<p>Measures to reduce consumption through conservation or a more efficient use of electricity, natural gas, propane, or other forms of energy on the property, including, but not limited to:</p> <ul style="list-style-type: none"> <li>✓ Air sealing;</li> <li>✓ Installation of insulation;</li> <li>✓ Installation of energy-efficient heating, cooling, or ventilation systems;</li> <li>✓ Building modifications to increase the use of daylight; replacement of windows;</li> <li>✓ Installation of energy controls or energy recovery systems;</li> <li>✓ Installation of electric vehicle charging equipment; and</li> <li>✓ Installation of efficient lighting equipment.</li> </ul>	<p>Installation of any system in which the electrical, mechanical, or thermal energy is produced from a method that uses one or more of the following fuels or energy sources:</p> <ul style="list-style-type: none"> <li>✓ Hydrogen;</li> <li>✓ Solar energy;</li> <li>✓ Geothermal energy;</li> <li>✓ Bioenergy; and,</li> <li>✓ Wind energy.</li> </ul> 

## **SECTION D: ELIGIBILITY REQUIREMENTS**

1. The Subject Property (“Assessed Property”) must be located in St. Lucie County, including the Cities of Port St. Lucie and Fort Pierce, St. Lucie Village, and the unincorporated County.
2. Ownership must be private or non-profit entities. Public entities are not eligible.
3. The Just Value (i.e., “market value”) of the Assessed Property, as determined by the St. Lucie County Property Appraiser, must exceed the sum of any privately-held mortgages and encumbrances. There must be equity in the property.
4. All property taxes and assessments levied on the Assessed Property must be paid and have no delinquencies for the preceding three (3) years. Only the period of ownership shall apply for current owners.
5. There are no involuntary liens on the Assessed Property, i.e., Federal or State income tax liens, judgment liens, construction liens, or debt on the similar involuntary liens.
6. There are no notices of default or evidence of property-based debt delinquency recorded during the preceding three (3) years. Only the period of ownership shall apply for current owner(s).
7. Property-owner(s) is current on all mortgage debt on the Assessed Property and there have been no notices of default or foreclosure filed due to non-payment of property taxes or mortgage loan payments within the preceding three (3) years. Only the period of ownership shall apply for current owner(s).
8. Property-owner(s) is not in bankruptcy and the Assessed Property has not been an asset in a bankruptcy for the past three (3) years.
9. The PACE program does not apply to new construction. A certificate of occupancy or similar evidence of substantial completion of new construction is required.
10. In the case of energy-related projects, SELF may require an energy evaluation, depending on the size and scope of the project, to demonstrate reasonable benefits.
11. The cost of all Qualified Improvements cannot exceed 20% of the Just Value of the Assessed Property, as determined by the St. Lucie County Property Appraiser.
12. Requested financing amount cannot exceed the Net Equity in the property (i.e., Just Value – Mortgage(s)).
13. The Assessed Property is not the subject of any pending eminent domain action, environmental litigation or other cause of action potentially affecting the value of the Assessed Property.
14. There are no judgments against the Property Owner which could result in a lien against the Assessed Property.

**If you need further information on eligibility requirements, please contact SELF at:**

Telephone #: (772) 468-1818

Email: [Paceinfo@solarenergyloanfund.org](mailto:Paceinfo@solarenergyloanfund.org)

Website: [www.SolarEnergyLoanFund.org](http://www.SolarEnergyLoanFund.org).

*Please note that incomplete applications will not be considered until all of the requested information has been provided to SELF.*

**SECTION E: FINANCING AMOUNTS**

**1. Non-Residential Properties:**

- a) Property-owners are eligible for up to 100% of the “Net Equity” in the property, defined as the Just Value minus all mortgages and encumbrances;
- b) Property-owners are eligible for up to 20% of the Just Value of the property, as determined by the St. Lucie County Property Appraiser;
- c) The lesser amount of subsections (a) and (b) above shall apply.

**Please note that if the non-residential property has a mortgage:**

- d) The mortgagee needs to be notified of their intent to obtain PACE financing 30 days prior to disbursement of PACE financing, as per Florida Statute 163.08(13).
- e) The owner will need to obtain “Lender Consent” from the mortgagee. (\*See PACE representative at SELF for more details)

**2. Residential Properties:**

- a) Property-owners are eligible for up to 100% of the “Net Equity” in the property, defined as the Just Value minus all mortgages and encumbrances;
- b) Property-owners are eligible for up to 20% of the Just Value of the property, as determined by the St. Lucie County Property Appraiser;
- c) The lesser amount of subsections (a) and (b) above shall apply.

Please note that lender consent is not required for residential properties, as defined above, as per Florida Statute 163.03(12)(a). **Please Reference Disclosure Form (Section J) for Further Detail.**

**EXAMPLES:**

<b>Example 1 :</b>	
Just Value of Property	\$ 150,000
Mortgage	\$ (50,000)
<b>a) Net Equity</b>	<b>\$ 100,000</b>
<b>b) 20% of Just Value of Property</b>	<b>\$ 30,000</b>
<b>Maximum PACE Financing:</b>	<b>\$ 30,000</b>

<b>Example 2:</b>	
Just Value of Property	\$ 150,000
Mortgage	\$ (130,000)
<b>a) Net Equity</b>	<b>\$ 20,000</b>
<b>b) 20% of Just Value of Property</b>	<b>\$ 30,000</b>
<b>Maximum PACE Financing:</b>	<b>\$ 20,000</b>

**\*Maximum Allowable Financing is the lesser of (a) and (b).**

## **SECTION F: HOW TO APPLY**

### **STEP ONE - PRE-QUALIFY PROJECT**

Submit information about the subject property and types of desired improvements, including:

1. Property Address and Property Identification Number (PIN);
2. Mortgage balance and all encumbrances (if applicable);
3. Proof of property purchase and ownership;
4. Proof of timely property tax payments for the last three (3) years;
5. Types of proposed property improvements;
6. Pre-Qualification can take 24-72 hours; and,
7. If you are pre-qualified, you will be notified of a maximum amount that you can finance.

### **STEP TWO - APPLY FOR PACE FINANCING:**

1. Complete, date, and submit full application, along with contractor quotes from SELF's list of pre-approved contractors;
2. Consult with SELF staff to review application, quotes from approved contractor(s), closing costs, one-time fees, and interest rates;
3. Final approval may take 7–14 business days;
4. If there is a mortgage on the property, a 30-day notice must be given to the mortgagee before PACE financing can be disbursed.

### **STEP THREE – WORK AUTHORIZATION:**

Onsite work may only begin after ALL of the following acts have occurred:

1. Application has been approved SELF, St. Lucie County, and Inland Green Capital LLC;
2. All final quotes and paperwork have been completed with proper signatures;
3. There is (are) a signed contract(s) between the contractor(s) and the client with a detailed quote of the work, equipment, and time frames for completion;
4. Property owner has officially notified the

mortgagee (when there is a mortgage on the property). Note a 30 day notification will be required;

5. The “financing agreement” is finalized with proper signatures; and,
6. SELF has issued Notice(s) to Proceed (NTP) to the contractor(s) when all requirements listed above have been satisfied.

### **❖ ADDITIONAL NOTES:**

- Project costs may not be modified once the financing agreement is signed and approved;
- Payment(s) is (are) disbursed directly to the contractor(s) after completion of work is verified via inspections, reports, and documentation;
- Annual assessment payments will be collected on the annual tax bill administered by the St. Lucie County Tax Collector;
- Prepayment is allowed; however, a prepayment penalty of five percent (5%) of the outstanding principal balance will be imposed by the Lender and charged on the tax bill;
- Accrued interest begins accruing on special assessment (i.e., loan amount) on the date specified in the financing agreement;
- Depending on the Funding date of the PACE Assessment, payments may not be due until the following tax year. Capitalized Interest is the amount of interest that is added to the PACE Assessment amount for the period prior to your first annual Assessment payment. The amount of Capitalized Interest will be included on your Financing Documents;
- If the Assessment is closed and the Financing Agreement is entered into on or after May 1 of a given calendar year through August 15 of the same calendar year, then there will be no capitalized interest; and,
- For Financing Agreements entered into any time after August 15 of a given calendar year, capitalized interest shall apply for the period between execution of the Financing Agreement and the immediately following May 1. The capitalized interest will be rolled into the total amount of the Assessment.

## **SECTION G: DOCUMENTS AND COSTS**

- **Contractor (Vendor) Bids** - Applicant must submit the contractor bid(s), including: who is paying for the permit; specifications on all equipment; applicable rebates; and, the Return On Investment (ROI) analysis (if required);
- **Rebates** - If the Property Owner wants to finance the net amount of the project after the rebate(s) is (are) applied, proof of the rebate(s), relating to the improvement(s) is required before the start of the project;
- **Property Mortgage(s)** - Copies of the past ninety (90) days of ALL current mortgage statements, transaction histories, or other evidence that all mortgages or any other loans secured by the Property are current. Information must be valid within forty-five (45) days of submittal and include late charge information and current balances;
- **Property Taxes** - Last three (3) years of property tax payments or period during new ownership;
- **Property Title (Fee Simple)** – Two (2) Copies of the property title are due with the Application;
- **Property Appraisal** – Printed copy of a current (180 days or less) property appraisal report found on St. Lucie County's property appraisal website (<http://www.paslc.org>);
- **Organizational Documents** - Only required if the property owner is not on the title as an individual (i.e., Trust documents showing the 'powers of the trustee' to encumber the property). When the property is held as a corporation, applicant(s) must provide copies of the organizational documents to determine who has the legal right to enter into the Agreement with St. Lucie County;
- **Client Utility Authorization** - Applicant(s) must fill out and sign utility authorization release form for all energy-related projects, which provides energy consumption information for the previous 12 months and allows comparison with subsequent 12 months after Assessment Financing. The client can also provide this information if preferred;
- **Energy Audit** - If an Energy Audit is required, this cost will be paid for by the Property-owner. Two (2) copies of the report need to be provided to SELF with the Application. If the Application is approved, the client may choose for this cost to be included in the total cost of the Financing Agreement;
- **Lender Consent** – An original notarized Lender Consent form must be obtained from EACH mortgage holder of all non-residential Properties. Residential properties do not require lender consent;
- **Disclosure Statement** – Applicant(s) must review and sign Disclosure Regarding Assessment Financing;
- **Partial Payments** – If approved by the Lender in writing, proceeds of an Advance may be disbursed to the Vendor prior to completion of the Qualifying Improvements. Vendor must provide a maximum guarantee for work performed. In order to make such partial payments to the Vendor, verification by the Program Administrator of partial completion will be required, including an on-site inspection.
- **Additional Documentation** - SELF staff may request additional information and documentation necessary to prudently administer the PACE program;
- **Project Fees** – A total one-time administration fee of 7.5% of the total project cost shall apply, including: 1% Origination Fee to the Lender; 2% Processing, Closing and Business Development Fund fee to the Administrator; 2% Project Management Fee to the Administrator; and, 2% Administrative Fee to St. Lucie County;
- **Closing Costs** – Applicant(s) is (are) responsible for the Recording fee and Title Search fee; and,
- **Application Fee** – Residential Application fee is \$50 and non-residential Application fee is \$200.
- **Interest Rates** - Interest Rates range from 6.5% - 8.50% per annum, depending the term of the Assessment and fluctuate based on U.S. Treasury Bill rates. Interest Rates will be updated at the time of the application.

## **SECTION H: DECLARATIONS**

By signing this Application, the undersigned hereby declares under penalty of perjury under the laws of the State of Florida all of the following:

1. I (we) am (are) the current owner(s) of the record of the property described herein (the "Property").
2. The Property is not currently involved in a bankruptcy proceeding nor has been for the past 3 years.
3. I (we) am (are) current, for the past three years, on any mortgage or other loan secured by the Property.
4. I (we) and the Property meet the eligibility requirements listed in Section 1.
5. That (i) the information provided in this Application is true and correct as of the date set forth opposite my/our signature(s) on this Application and (ii) that I (we) understand that any intentional or negligent misrepresentation(s) of the information contained in this Application may result in civil liability and/or criminal penalties including, but not limited to, fine or imprisonment or both and liability for monetary damages to Saint Lucie County, its agents, successors and assigns, insurers and any other person who may suffer any loss due to reliance upon any misrepresentation which I (we) have made in this Application.
6. I (we) am (are) applying to participate in the Energy and Sustainability Financing Program (ESFP) through Saint Lucie County Property Assessed Clean Energy (SLC PACE). I (we) understand that I (we) must execute a Financing Agreement with Saint Lucie County in order to receive financing for the Improvements and I(we) have the authority, without the consent of any third party which has not been previously obtained, to execute and deliver the Financing Agreement and Implementation Agreement, this Application, and the various documents and instruments referenced herein.
7. **I (we) understand that the financing provided pursuant to the Financing Agreement will be repayable through an assessment levied against this Property. The Financing Agreement will specify the amount of the assessment and the assessment installments and the interest on the assessment to be collected on the tax bill for the Property each year. The assessment and the interest and any penalties thereon will constitute a lien against the Property until they are paid, even if I (we) sell the Property to another person. I (we) understand that assessment installments together with the interest on the assessment will be collected on my (our) property tax bill in the same manner and at the same time as property taxes and will be subject to the same penalties, remedies, and lien priorities as for property taxes in the event of delinquency.**
8. I (we) understand that if I (we) pay property taxes through an escrow account, it is my (our) responsibility to notify my (our) lender to adjust my (our) monthly payments.
9. I (we) have reviewed any existing loan agreements and security instruments applicable to the Property, and verified that executing the Financing Agreement, receiving the financing for the Improvements, and consenting to the assessment levied against the Property will not constitute a default under any other agreement or security instrument which affects the Property or to which I (we) am (are) a party.
10. I (we) agree that the selection of any product(s), equipment, and measures referenced in this Application (the "Improvements"), the selection of any manufacturer(s), dealer(s), supplier(s), contractor(s) and installer(s), and the decision regarding the purchase, installation and ownership/maintenance of the Improvements is (are) my (our) sole responsibility and that I (we) have not relied upon any representations or recommendations of Saint Lucie County, its agents, representatives, assignees, or employees, in making such selection or decision, and that my manufacturer, dealer, supplier, contractor or installer of the Improvements is on the list of Approved Contractors.
11. I (we) understand that Saint Lucie County and SELF make no warranty, whether express or implied, with respect to the choice, use or application of the Improvements, including without limitation, the implied warranties of merchantability and fitness for any particular purpose, use or application of the Improvements.

**SECTION H: DECLARATIONS (continued)**

- 12. I (we) agree that Saint Lucie County and SELF have no liability whatsoever concerning (i) the quality or safety of any Improvements, including their fitness for any purpose, (ii) the estimated energy savings produced by or performance of the Improvements, (iii) the workmanship of any third parties, (iv) the installation or use of the Improvements including, but not limited to, any effect on indoor pollutants, or (iv) any other matter with respect to the SLC PACE program.
- 13. I (we) agree that any carbon credits attributable to the Improvements, if any, shall be held by St. Lucie County on behalf of the Energy and Sustainability Financing Program (ESFP).
- 14. I (we) understand that I (we) is (are) responsible for meeting all SLC PACE program requirements and complying with all applicable Federal/State/County/City laws and the requirements of any agreement which affects the Property or the use of the Property.
- 15. I (we) understand that receipt of any manufacturer, utility or governmental incentive is (are) my (our) sole responsibility.

Signed on this \_\_\_\_\_(Day) of \_\_\_\_\_ (Month), \_\_\_\_\_ (Year), in the City of \_\_\_\_\_,  
 State of Florida.

\_\_\_\_\_  
 Property Owner Signature

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Property Owner Signature

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Property Owner Signature

\_\_\_\_\_  
 Printed Name

**THE FEDERAL EQUAL CREDIT OPPORTUNITY ACT, WHICH MAY APPLY TO THIS TRANSACTION, PROHIBITS CREDITORS FROM DISCRIMINATING AGAINST CREDIT APPLICANTS ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, MARITAL STATUS, AGE (PROVIDED THE APPLICANT HAS THE CAPACITY TO ENTER INTO A BINDING CONTRACT); BECAUSE ALL OR PART OF THE APPLICANT’S INCOME DERIVES FROM ANY PUBLIC ASSISTANCE PROGRAM; OR BECAUSE THE APPLICANT HAS IN GOOD FAITH EXERCISED ANY RIGHT UNDER THE CONSUMER CREDIT PROTECTION ACT. THE FEDERAL AGENCY THAT ADMINISTERS COMPLIANCE WITH THIS LAW CONCERNING THIS CREDITOR IS THE FEDERAL TRADE COMMISSION, EQUAL CREDIT OPPORTUNITY, WASHINGTON, DC, 20580.**



**SECTION I: DISCLOSURE REGARDING ASSESSMENT FINANCING**

The St. Lucie County (“County”) Energy and Sustainability Financing Program establishes the manner by which the County may finance energy efficiency, renewable energy, and wind resilience improvements that are permanently fixed to a property owner’s real property. Improvements will be financed pursuant to a voluntary assessment contract between the County and the property owner.

The financing of Improvements will be secured by and repayable through an assessment levied by the County against the owner’s property (the “Property”) each year until the assessment is paid off. Assessment installments (including principal and interest) will be collected on the property tax bill for the Property in the same manner and at the same time as property taxes. Assessment installments will be subject to the same penalties, remedies, and lien priorities as for property taxes in the event of delinquency.

The Assessment and each installment payment (interest and penalties) will constitute a lien against the Property until paid, even though prior to full payment the Property is conveyed to another person. An assessment lien will be recorded against the Property in the office of the County Recorder of St. Lucie County upon execution of the assessment contract. Such lien will be paramount to all existing and future private liens against the Property, including mortgages, deeds of trust and other security instruments.

Before completing the St. Lucie County Energy and Sustainability Financing Program (ESFP) Assessment, a property owner should carefully review any mortgage agreement(s) or other security instrument(s) which affect the Property or to which the property owner is a party.

**TO ENTER INTO A ST. LUCIE COUNTY ENERGY AND SUSTAINABILITY FINANCING PROGRAM ASSESSMENT CONTRACT, ALL NON-RESIDENTIAL PROPERTY OWNERS WILL NEED EXISTING LENDER(S) CONSENT. DEFAULTING UNDER AN EXISTING AGREEMENT OR SECURITY INSTRUMENT COULD HAVE SERIOUS CONSEQUENCES TO THE PROPERTY OWNER, WHICH COULD INCLUDE THE ACCELERATION OF THE REPAYMENT OBLIGATIONS DUE UNDER SUCH AGREEMENT OR SECURITY INSTRUMENT.**

I (we) declare that (i) the owner has the authority to execute and deliver the Assessment contract, the Application, and the various documents and instruments referenced therein; and (ii) that executing the Assessment contract, receiving financing for Improvements, and consenting to the Assessment levied against the Property will not constitute a default under any other agreement or security instrument which affects the Property or to which the property owner is a party. If you have any questions about any agreements or security instruments which affect the Property or about your authority to enter into the SLC ESFP Assessment contract with the County, the County strongly encourages you to consult with your own legal counsel. The County or the program administrator (i.e., SELF) will not provide property owners with legal advice about existing agreements or security instrument.

I have reviewed and understand the Disclosure Regarding Assessment Financing.

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Property Owner Signature	Printed Name	Date
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Property Owner Signature	Printed Name	Date
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**SECTION J: PACE DISCLOSURE FORM (Residential Projects Only)**

**PLEASE READ CAREFULLY BEFORE SIGNING**

BEFORE COMPLETING A PROGRAM APPLICATION, YOU SHOULD CAREFULLY REVIEW ANY MORTGAGE AGREEMENT(S) OR OTHER SECURITY INSTRUMENT(S) THAT AFFECT THE PROPERTY OR TO WHICH YOU AS THE PROPERTY OWNER ARE A PARTY.

ENTERING INTO AN ASSESSMENT CONTRACT WITHOUT THE CONSENT OF YOUR EXISTING LENDER(S) COULD CONSTITUTE AN EVENT OF DEFAULT UNDER SUCH AGREEMENTS OR SECURITY INSTRUMENTS.

DEFAULTING UNDER AN EXISTING MORTGAGE AGREEMENT OR SECURITY INSTRUMENT COULD HAVE SERIOUS CONSEQUENCES TO YOU, WHICH COULD INCLUDE THE ACCELERATION OF THE REPAYMENT OBLIGATIONS DUE UNDER SUCH AGREEMENT OR SECURITY INSTRUMENT.

IN ADDITION, FANNIE MAE AND FREDDIE MAC, THE OWNER OF A SIGNIFICANT PORTION OF ALL HOME MORTGAGES, HAVE STATED THAT THEY WILL NOT PURCHASE HOME LOANS WITH ASSESSMENTS SUCH AS ST. LUCIE COUNTY'S PROPERTY-ASSESED CLEAN ENERGY (PACE) PROGRAM. THIS MAY MEAN THAT PROPERTY OWNERS WHO SELL OR REFINANCE THEIR PROPERTY MAY BE REQUIRED TO PREPAY SUCH ASSESSMENTS, AND ANY ASSOCIATED PREPAYMENT PENALTIES, AT THE TIME THEY CLOSE THEIR SALE OR REFINANCING.

By signing and dating below, I acknowledge and agree that I have read this Residential Disclosure Form and understand its meaning and content.

Signature of Property Owner: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Date of Signing: \_\_\_\_\_

## **SECTION K: APPLICATION FORMS**

- Please review, complete, and sign the “Application Form” and include all requested documents.
- You may fill out the complete on-line Application by downloading the PDF files: <http://www.solarenergyloanfund.org>;
- You can also mail or deliver your completed Application and supporting documents to:

### **2400 Rhode Island Ave, Fort Pierce, FL 34950**

- Applications and documents can also be emailed in PDF format to [Paceinfo@solarenergyloanfund.org](mailto:Paceinfo@solarenergyloanfund.org) or uploaded to the SELF website at: <http://cleanenergyloanprogram.org/client-document-submission>;
- All applications are processed upon receipt. Incomplete or incorrect applications cannot be processed. Resubmitted applications are processed upon the new receipt date;
- After submitting an application online, you will receive an email response from a SELF PACE representative within 24 hours. If not, please call 772-468-1818 to make sure the application properly submitted;
- Application, approval and execution of a Financing Agreement are required before any financing is available. Sample contract documents and requirements for St. Lucie County's Residential PACE program can be reviewed online at <http://www.solarenergyloanfund.org>;
- Please keep a copy of your completed Application and all documents, receipts, and paid invoices; and,
- For any questions you may have regarding the status of your Application, please call Tel. # (772) 468-1818 or email the PACE Representative at: [Paceinfo@solarenergyloanfund.org](mailto:Paceinfo@solarenergyloanfund.org).

**APPENDIX A – PACE APPLICATION**

**SECTION 1: For Office Use Only**

Received on: <span style="background-color: yellow; display: inline-block; width: 100px; height: 15px;"></span> (Date)	<b>File No:</b>	
By:	<b>Application Date:</b>	

**SECTION 2: Applicant Information**

<b>Type of PACE Application</b>			
<b>PROPERTY OWNER(S) LEGAL NAME(S) AS THEY APPEAR ON PROPERTY TAX RECORDS</b>			
OWNER 1		LAST 4 DIGITS OF SSN OR TIN xxx-xx-	
OWNER 2		LAST 4 DIGITS OF SSN OR TIN xxx-xx-	
OWNER 3		LAST 4 DIGITS OF SSN OR TIN xxx-xx-	
PROPERTY OWNER(S) TYPE (Check all that apply)			
<input checked="" type="checkbox"/> Individual(s)	<input type="checkbox"/> Trust / Trustees / Living Trust	<input type="checkbox"/> Corporation	

<b>PRIMARY PROPERTY OWNER CONTACT INFORMATION</b>		
NAME	EMAIL ADDRESS	DAYTIME TELEPHONE NO.
STREET ADDRESS		CITY, STATE, ZIP

**SECTION 3: Subject Property Information**

<b>PHYSICAL PROPERTY ADDRESS AND PARCEL NUMBER (Site of improvements)</b>	
STREET ADDRESS	CITY, STATE, ZIP
ASSESSOR'S PARCEL NUMBER FOR SUBJECT PROPERTY	
PROPERTY ZONING	PROPERTY USE

<b>PROPERTY VALUE</b>	
JUST/MARKET VALUE OF PROPERTY(S)	
Mortgage Balance	
Other Encumbrances	
<b>TOTAL MORTGAGES AND ENCUMBRANCES</b>	
NET EQUITY Market Value - Total Mortgaegs)	

**SECTION 4: Proposed Improvements (See attached proposals.)**

PROPERTY IMPROVEMENTS TO BE FINANCED		
PROPOSED IMPROVEMENT	COST	TYPE OF IMPROVEMENT
<b>TOTAL COSTS</b>		

*FOR ENERGY RELATED PROJECTS ONLY			
CURRENT ENERGY CONSUMPTION		Annually \$\$	Monthly \$\$
ESTIMATED ENERGY SAVINGS			
Annually %	Monthly %	Annually \$\$	Monthly \$\$

<b>Preferred Term of the Assessment (5,10,15,20 yrs)</b>	
Lifecycle of Product *(Term cannot exceed Lifecycle of Product)	

- |   |
|---|
| I understand that the submittal of this application does not guarantee approval of PACE Assessment Financing. |
|---|
- |   |
|---|
| I understand that by signing this application form, I am authorizing Solar and Energy Loan Fund to move forward with the full PACE Application process. |
|---|
- |  |
|--|
| I understand that I am responsible for any out-of-pocket fee cost(s) that incur should I not be approved for the PACE Program. I.e., Application Fee, the Title Search Fee, Energy Audit (if applicable) |
|--|

**Date :** \_\_\_\_\_  
**Signature:** \_\_\_\_\_  
**Printed Name** \_\_\_\_\_

- **PLEASE ATTACH CONTRACTOR QUOTES FOR DESIRED IMPROVEMENTS**
- *Contractor must be on the "SELF approved contractor list" or must be submit application for approval prior to completing a project with PACE financing. \*Call SELF at 772-468-1818 for more information on how to become an approved contractor.*